

## **Information on the processing of personal data concerning the Examination questionnaire**

### **Information on the processing of personal data pursuant to articles 13 and 14 of the GDPR**

Regulation EU 2016/679, the “General Data Protection Regulation” (GDPR), provides that everyone has the right to the protection of personal data concerning them.

In compliance with articles 13 and 14 of the Regulation, the University of Trento provides individuals taking the survey (hereinafter: the data subjects) with the information below.

#### **Data controller**

The data controller is the **University of Trento**, via Calepina n. 14, 38122 Trento (TN); email: [ateneo@pec.unitn.it](mailto:ateneo@pec.unitn.it); [ateneo@unitn.it](mailto:ateneo@unitn.it).

#### **1. Contact details of the data protection officer**

The **Data Protection Officer** can be contacted at the following email address: [rpd@unitn.it](mailto:rpd@unitn.it).

#### **2. Purpose of the processing and legal basis**

The University of Trento processes personal data in the performance of its institutional tasks (article 6 (1) (e) of the GDPR) exclusively for the survey of student opinions on exams, in order to improve the quality of teaching and learning. In particular, the answers provided by students combined with personal information stored in the University's databases will lead to a better monitoring of the quality of teaching and learning and to the identification of strengths and weaknesses.

#### **3. Categories of processed data**

Personal data: year of the course, and personal opinions collected through the questionnaire. When completing the questionnaire, the answers provided are associated, via student ID, with the following data stored in University databases concerning the student taking the survey: date/time of filling in the questionnaire; programme of study; enrolment information; year of enrolment; academic year of enrolment; number of credits earned; exam grade; grade average; year of the course investigated by the survey; id of the teaching staff holding the course that investigated by the survey. When the answers are saved the student ID is deleted, making the survey anonymous.

#### **4. Acquisition of data**

Users are not obliged to provide their personal data, but if they do not provide the data they will not be able to take the survey.



## 5. Data processing methods

The processing of personal data shall be carried out by automated means by authorised staff. Personal data shall be processed lawfully, fairly and transparently, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (GDPR, article 5, par. 1), and ensuring confidentiality and integrity. No profiling is carried out, and decision are not taken solely by automated means.

## 6. Categories of recipients of the personal data

The results of the survey will be disseminated exclusively in aggregate form and in any case in a manner that does not make the participant in the survey identified or identifiable.

## 7. Data storage period

The data will be stored as long as necessary to fulfil the purposes for which they were collected, and in any case as long as the survey will be open. At the end of the survey, the data will be anonymized and published only in aggregate form

## 8. Rights of the data subjects

The data subject shall exercise the rights referred to in article 15 et seq. of the GDPR at any time.

- **right of access to personal data** and other information (GDPR, article 15);
- **right to rectification or completion of personal data;**
- **right to erasure** of personal data, except where the University is required to store the data for compliance with article 17 (3) of the GDPR;
- **right to restriction of processing of personal data** (see article 18 of the GDPR);
- **right to object to the processing** of personal data concerning them in cases where this is permitted pursuant to art. 21 of the GDPR.

Data subjects can exercise their rights through the form available at the "Privacy and data protection" page on the University's website. Fill in the form and email it to the Data protection officer (see contact details above).

In case there is an infringement of the GDPR on the processing of personal data, data subjects have the right to lodge a complaint with a data protection authority or to engage in legal proceedings by virtue of article 77 of the GDPR.